Recommended Consent Letter for Children Travelling Abroad

The following sample consent letter, provided by Global Affairs Canada, can be modified to meet your specific needs. For instructions and an interactive form you can use to create a customized letter, visit travel.gc.ca/letter.

To whom it may concern,

I / We, _____
full name(s) of parent(s) / person(s) / organization giving consent

Address: _____
street address, city

_____
province/state, country

Telephone and email: _____ _____
telephone *email*

am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child:

Information about travelling child

Name: _____
child's full name

Date and place of birth: _____ _____
dd/mm/yyyy *city, province/territory*

Number and date of issue of passport (if available): _____ _____
number *dd/mm/yyyy*

Issuing authority of passport (if available): _____
country where passport was issued

Birth certificate registration number _____
number

Issuing authority of birth certificate _____
province / territory where birth certificate was issued

Information about accompanying person (leave blank if child is travelling alone)

This child has my / our consent to travel alone ☐ ***or***
This child has my / our consent to travel with

Name: _____
full name of accompanying person

Relationship to child: _____
mother, father, grandparent, sister, brother, relative, friend, other

Number and date of issue of passport: _____ _____
number *dd/mm/yyyy*

Issuing authority of passport: _____
country where passport was issued

Contact information during trip

I / We give our consent for this child to travel to:

Destination(s): _____
name of destination country / countries

Travel dates: _____
date of departure to date of return

to stay with / at (if applicable) _____
name of person with whom child will be staying / hotel or other accommodation

at the following address(es) _____
street address(es), city (cities)

_____
province(s)/state(s), country (countries)

Telephone and email _____ _____

*This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence) **OR** before a notary public (recommended).*

Signature(s) of person(s) giving consent

_____
signature(s) of person(s) giving consent

_____
dd/mm/yyyy

Signature of witness

_____
full name of witness

_____
signature of witness

_____ _____
dd/mm/yyyy *city, province/territory*

Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.

(seal)